

COMMONWEALTH OF VIRGINIA
RSW REGIONAL JAIL



April 11, 2014

ADDENDUM 1

JAIL INMATE COMMISSARY SERVICES

RFP-004-RSW

The Request for Proposal for the Jail Inmate Commissary Service, RFP-004-RSW, has been extended until April 24, 2014.

All Request for Proposals are due no later than **2:00 pm, April 24, 2014.**

Request for Proposals for Jail Inmate Commissary Services will be accepted as follows:

IN PERSON OR SPECIAL COURIER

RSW Regional Jail
Attn: Russell Gilkison
404 Fairground Road
Front Royal, Virginia 22630

OR

U.S. POSTAL SERVICE

RSW Regional Jail
Attn: Russell Gilkison
P.O. Box 1319
Front Royal, VA 22630

Time is of the essence and any proposal received after **2:00 p.m., April 24, 2014** whether by mail or otherwise, will be returned unopened. The time of receipt shall be determined by the time clock stamp in the Finance Office. Proposals shall be placed in a sealed, opaque envelope, marked in the lower left-hand corner with the RFP number, title, and date and hour proposals are scheduled to be received. Offerors are responsible for insuring that their proposal is stamped by Finance Office personnel by the deadline indicated.

The awarding authority for this contract is the RSW Regional Jail Authority.

Very truly yours,

Russell Gilkison
Deputy Superintendent
RSW Regional Jail Regional Jail